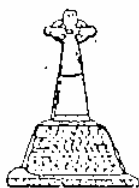


BRYMBO



CYNGOR CYMUNED COMMUNITY COUNCIL

Bethan M Hughes Clerk and Financial Officer

15 Chestnut Avenue Wrexham LL12 7HS

MINUTES OF THE MEETING OF BRYMBO COMMUNITY COUNCIL HELD ON TUESDAY 8TH MARCH 2021 VIA ZOOM.

Present (Chairman) Cllr P Rogers.

Brymbo Ward- Councillors D Ashworth, K Mathews, L Prince, S Rawlinson, M Shone and M Phelan.

Tanyfron Ward- Councillor G Hughes.

Bwlchgwyn Ward- Councillors J Bassford-Barton and D Marsh.

Apologies- Councillor D Griffiths.

The minutes of the meeting held on Tuesday 2nd December 2020 were confirmed as a true record.

DECLARATION OF INTEREST-None.

3. COUNTY BOROUGH COUNCILLORS REPORTS.

The Chairman told members that the owner of the steelworks site was eager to meet with Community Councillors. He said that the funding for the fossil forest was due to run out. The Chairman hoped that discussions could proceed. There had been concerns regarding damage at the site which needed to be addressed. The Chairman said that BCC should support the ongoing development of the site. Cllr Mathews told members that parts of the site were unique and it would be a catastrophe if it were lost. Cllr Prince asked who would manage this project and the Chairman said it would need to have strict management as the site was quite significant. He stressed that the funding should not be lost. Cllr Prince said that BCC should fully support it and a meeting should be arranged. Cllr Ashworth said that it was good for the community to see something happening there. The Chairman asked if anyone opposed the meeting. Cllr Shone said that he wanted to see it develop, however BDL and BHT should come to some sort of agreement as everyone else were basically spectators. He said he had concerns about what the CC could do to get things moving.

The Chairman said that the enforcement for the traveller site at the border of the ward was awaiting a court date.

The Chairman had received a letter from St Mary's Church in Brymbo recommending that the building be vacated and handed back to Cardiff. The Chairman felt that the Church could not walk away from a Grade 2 listed building. He felt that it was rather late to consult with the BCC regarding this as the decision had more or less been

made. He said that they were asking for a formal response from the CC. He suggested a site meeting with the representatives of the Church as this needed to be considered very carefully.

4. EXTERNAL AUDIT AND QUARTERLY ACCOUNTS (December)

The Clerk asked members if they were happy for JDH Business Services to carry out the Internal Audit as she had received correspondence from them. Members agreed to carry on using the services of JDH Business Services.

The Clerk had circulated the External Audit Certificate and Report to members. The Auditor General for Wales had issued BCC with a qualified report. The reasons for this were:

The Council had failed to comply with their standing orders and Financial Regulations when awarding a contract for the purchase of the Youth Container. It stated that in future the CC should award any contracts in accordance with their standing orders. The Clerk had advised the Auditors that the Container was bespoke and that a grant of £6000.00 had been received towards the cost and that was the reason for purchasing it from WCBC. During the review the Auditor general had identified some other matters that they wished to draw to the CC's attention. On the accounting statement on the Annual Return the Youth Container had not been added to the fixed assets column. They said that the schedule of assets should be maintained and regularly updated. It told the Clerk to restate the 2020 figures on next year's return and write 'restated' beneath the £ sign. The Clerk had advised members after the internal audit that she had not placed the container on the asset register as it had not yet been sited.

The Auditor general noted that in the minutes of the 11th September 2018 the Council discussed the issues raised in the audit report, however the minutes note that an unqualified audit opinion was issued. This was incorrect. In 2017 a qualified audit report was issued for insufficient advertisement of the Notice of Appointment of the Date for the Exercise of Electors Rights.

The Clerk had previously circulated copies of the last quarterly income and expenditure and the bank reconciliation for the third quarter. The Chairman would now sign the reconciliation and forward it to the Clerk for signing.

5. VACANCIES

The Clerk told members that there had been no interest in the vacancy for Tanyfron therefore the election process would need to be carried out again after notification from WCBC. The Clerk had distributed the vacancy notices to Brymbo and Tanyfron Councillors. These would be placed around the villages and on the website.

6. DONATIONS

The Clerk had received 6 donation applications. The Angling Club request had been handed in the previous afternoon and had requested a donation of £2500.00. As the budget for the year for the 3 villages was £3000.00 this application would need to be looked at further. The Chairman said that the application needed further clarification and more information therefore this would be deferred until the next meeting and he would seek a meeting with the Angling Club.

2 local organisations had requested funding. Brymbo Cricket Club had requested £1000.00. The club was self-funding, run by volunteers to provide cricketing opportunities to players of all ages and abilities. The Club had a senior section, junior section (both male and female) and was working towards having a ladies section and

also a disabled section. The purpose of the donation request was to provide opportunities to as many youngsters as possible. Cllr Bassford- Barton proposed, and Cllr Marsh seconded that the CC grant the Cricket Club the amount requested of £1000.00. A vote was taken. All were in favour.

Plas Brymbo Residents Assoc. had requested £120.00 to provide eggs/chocolate gifts, bunting and decorations for their Easter event. Cllr Bassford-Barton proposed and Cllr Marsh seconded BCC grant the organisation the amount requested. A vote was taken. All were in favour.

Wales Air Ambulance, Family Friends and Hope House Hospice had also requested funding. Cllr Ashworth proposed, and Cllr Mathews seconded that that the remaining budget be split between these three organisations with the remaining £20.00 going to Air Ambulance. Family Friends and Hope House would receive £620.00 and Air Ambulance £640.00

7. CLERKS ANNUAL SALARY REVIEW

The Clerk left the meeting. Upon her return the Chairman said that the Clerks pay increase would be in line with SLCC pay scales and annual increments as in previous years.

8. LOCAL DEVELOPMENT PLAN.

The Chairman told members that Brymbo was still being considered as a potential site for the Gypsy/Traveller site. He said that as a CC they could object. He felt that there was no-one sufficiently qualified to respond. In the past Brian Wake from Excello law had represented the CC. He said that for him to represent the CC further the cost would be £2500.00. & VAT. Cllr Shone said that discussions should take place between the travelling communities to see if they would want a site in Brymbo. They should be consulted as WCBC could be going nowhere if the families did not want to settle in Brymbo. Cllr Prince proposed, and Cllr Ashworth seconded that the CC needed specialist representation. No amendments or objections were made .A vote was taken. All were in favour of Brian Wake representing BCC on the matter.

9. RISK ASSESSMENT

The Clerk had circulated copies of the risk assessment to members prior to the meeting. Members had reviewed the document. No amendments were requested.

10. SLA PLAY AREAS/YOUTH PROVISION

Members had received copies of the SLA between WCBC and BCC, and Cllr Prince seconded that the SLA be signed for 2021-2022.A vote was taken. All were in favour.

The Cle for the three villages a few days before meeting. The new agreement was for 3 years and would commence On 1st April 2021.The Clerk told members that the new contract price was £16,949.00. The previous year had been £8165.00 half yearly. The annual total had been £16330.00. Cllr Mathews proposed, and Cllr Prince seconded that the CC continue to fund the Youth Service. A vote was taken. All were in favour.

11. PLANNING

CONSTRUCTION OF A NEW OFF ROAD PARKING AREA
ADJACENT TO 11 DYKE STREET AND 45 OFFA STREET BRYMBO
P/2021/0103-No observations.

DEMOLITION OF EXISTING CHAPEL AND CONSTRUCTION OF A TWO STOREY
BUILDING CONTAINING FOUR TWO BEDROOM APARTMENTS
ENGLISH/ENGEDI METHODIST CHAPEL HIGH STREET BRYMBO
P/2021/0118-Observations made.

12. BUS SHELTERS/GRIT BINS/REMEMBRANCE POPPIES AND CHRISTMAS LIGHTS

The Chairman said that he would be contact WCBC regarding the bus shelter outside the Enterprise Centre and the grit bins that had been agreed at an earlier meeting. He said that he would also arrange for poppies to be purchased this year to place on lamp posts in the villages. He said that a sub-committee should be formed to discuss the purchase of Christmas Lights.

13. LITTER PICKING

The Clerk and Chairman had received a few e-mails from residents who were keen to litter pick in the villages. Cllr Phelan had been actively involved in Brymbo and Cllr Marsh in Bwlchgwyn. The Chairman said that he would look into obtaining resources in order that residents could also take part. He suggested that this was something the CC could fund in the near future.

14. CORRESPONDENCE

The Clerk told members that she had received two e-mails within 24 hours from Plas Brymbo Residents Association requesting information and giving her a timescale to complete this. The Clerk and Chairman between them had responded to the first-mail and the Clerk had responded to the second after sharing it with the Chairman and Vice-Chair. She informed the Assoc. that she was answerable to the CC alone and that any further e-mails would as a result, be placed under correspondence for a future meeting. She had also noted that in the minutes of their meeting in December 2020 it was stated that a formal request for funding had been made to reimburse the Assoc. for the purchase of Christmas Lights. The Clerk had never received a formal request for funding. It also said that 'SH expressed frustration that the procedure for funding had not been made clear'. The Clerk felt this was unfair as she had explained the process of applying for funding earlier that year.

15. ACCOUNTS FOR PAYMENT

3626	SCOTTISH POWER	ENERGY	3345.53
3627	JONES LIGHTING	MAINTENANCE	314.88
3628	SHERRATT	PITCH EXTENSION	1794.00
3629	POPPY APPEAL	ADDITIONAL POPPIES	80.00

3630	XMAS TREES	BRYMBO/TYF	120.00
3631	XMAS TREE	BWLCHGWYN	140.00
3632	T LLOYD	HEDGE CUTTING B GREEN	106.00
3633	AUDIT WALES	EXTERNAL AUDIT	396.25
3634	B HUGHES	REFUND STATIONARY	5.70
3635	SHERRATTS	B GREEN	327.70
3636	B HUGHES	SALARY	*
3637	B HUGHES	REFUND OF POSTAGES	11.06
3638	SCOTTISH POWER	DECEMBER ENERGY	1139.69
3639	SCOTTISH POWER	TYF MUGA	268.73
3640	B HUGHES SALARY		*
3641	WCBC	PLAY AREA MAINT.	283.50
3642	WCBC	REPAIRS RAILWAY ROAD	86.34
3643	SHERRATTS	B GREEN	327.70
3644	VRON GAR/ER	BWLCHGWYN W/MEMORIAL	250.00
3645	SCOTTISH POWER	B GREEN	38.20
3646	B HUGHES	REFUND OF POSTAGES	5.53
3647	J SOULSBY	RE-IMBURS DISPLAY BOOKS	24.95
3648	JONES LIGHTING	MAINTENANCE	444.38
3649	SCOTTISH POWER	ENERGY	1142.84
3650	INLAND REVENUE		980.09
3651	B HUGHES	SALARY	*
3652	G I PLUMBING	BRON GREEN	390.00
3653	AVOW	PAYROLL	49.50
3654	SHERRATTS	BRON GREEN 4875	327.70
3655	K WILLIAMS ELECTRICAL	B GREEN	320.00
3656	B HUGHES	REFUND OF POSTAGES	12.15

The meeting closed at 8.10 p.m.

Signed Chairman